



General Panel Information and Application Form

On 26 February 2014 the Commission resolved that legal assistance cases will be granted only to practitioners accepted for inclusion on the General Panel.

All practitioners wishing to be included on the General Panel are required to complete the attached application form, sign a General Panel Agreement and agree to comply with General Practice Standards and any applicable specific practice standards. The General Panel Agreement and practice standards are to ensure the effective, efficient and economic delivery of quality legal services.

By completing the application form, you are acknowledging that the information provided by you is true and correct. This information will be relied on by the Director to decide on your admission to the Panel.

Notice to a practitioner refusing the practitioner inclusion on the General Panel will state the reason for the refusal.

Minimum requirements for consideration for inclusion on the General Panel

To be considered for inclusion on the General Panel a practitioner must–

- a) hold a current practising certificate;
- b) have at least two years experience in family law if wishing to receive assignments in family law matters;
- c) provide a copy of a current DCSI screening clearance if wishing to receive assignments in which the client is a child.

Appeal to the Commission

A practitioner who receives written notice from the Director refusing the practitioner inclusion on the General Panel may, within one month of receiving the notice, appeal in writing to the Commission against the refusal.

A practitioner refused inclusion on the General Panel may, six months from the date of the notice of refusal, reapply for inclusion on the General Panel.



**APPLICATION FOR INCLUSION ON THE GENERAL PANEL OF THE
LEGAL SERVICES COMMISSION**

Name:.....

Business Name:.....

Business Address (postal):.....

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.....

Street address

.....

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Telephone (w)..... (m)

DX..... Fax.....

Personal work email.....

Firm email.....

ABN..... GST registered Yes No

Date and place of admission.....

Number of years of post admission legal practice.....

In which of the following matter types are you available to take grants of aid?

Family Criminal Civil

If wishing to undertake family law matters—

Number of years of family law experience.....

Percentage of time spent on family law in the previous two years.....

Please describe the type of family law matters and the tasks completed over the previous two years

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Is your office at your home address? Yes No

If yes, please describe how the office is separated from the residential part of the premises and suitable for the attendance of clients.

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Have you been the subject of any bankruptcy proceedings, disciplinary proceedings (under the *Legal Practitioners Act 1981* or otherwise) or criminal proceedings (other than minor traffic offences)? Yes No

If yes, please provide details (*This information will be treated confidentially and only be used for the purposes for which it has been requested.*)

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This application will not be considered unless all fields are completed and it is forwarded with the following documents:

- a copy of your current practising certificate;
- a copy of a current DCSI screening clearance if intending to accept grants of aid in which the client is a child;
- a signed General Panel Agreement;
- a copy of your firm stationery which must include an ABN/ACN number and street address; and
- a completed EFT form – (either for a solicitor or barrister).

to–

The Panels Register
Legal Services Commission of South Australia
PO Box 1718
Adelaide SA 5001

or by email to–

panels@lsc.sa.gov.au.

The Legal Services Commission reserves the right to seek further information from you before finally determining your application.